SENIOR CLINICAL LABORATORY TECHNOLOGIST, CORRECTIONAL FACILITY



Final Filing Date: Continuous Filing

OPEN	, NONF	PROMO	TIONAL-SP	OT
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AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - Equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

EXAMINATION BASE DEPARTMENT OF CORRECTIONS AND REHABILITATION

SPOT EXAMINATION FOR:

SEE ATTACHED LISTING

WHO SHOULD APPLY

Applicants who meet the minimum qualifications as stated below and who have not previously tested with the Department of Corrections and Rehabilitation (CDCR) during this testing period. CDCR testing period(s) for this examination are: January-December. Applications will not be accepted on a promotional basis.

HOW TO APPLY

Submit applications to one of the address(es) indicated on the attached listing of Local Testing Offices. Candidates may only establish eligibility in one location. Applications may be filed in person or by mail.

NOTE: Only applications with an original signature will be accepted.

NOTE: The wearing of denim or gray sweats on institution grounds is prohibited.

APPLICATION DEADLINE/ REQUIREMENTS Each testing office will accept applications continuously and will notify and test applicants as needs warrant. All applicants must meet the education and/or experience requirements for this examination at the time he or she files his or her application.

TEST DATE

To learn more about examination date(s), contact the testing office(s) indicated on this bulletin.

SALARY RANGE(S)

As of: February 28, 2006 Range A: \$3935-\$4784 Range B: \$4316-\$5247

Alternate Range Criteria 40:

Range A: This range shall apply to incumbents who do not meet the criteria for payment in Range B.

Range B: This range shall apply to incumbents in positions approved by the Department of Personnel Administration's and the State Personnel Board's staff as having regular, direct responsibility for work supervision, on the job training, and work performance evaluation of at least two inmates who substantially replace civil service employees for a total of at least 173 allocated hours of inmates time per pay period.

MINIMUM **QUALIFICATIONS**

License/Certificate: Possession of a valid California State Clinical Laboratory Technologist license or a license of equal or higher level issued by the State Department of Health Services. (Applicants who do not meet these requirements will be admitted to the examination, but must secure the required license before they will be considered eligible for appointment.) and

Experience: One year of experience in comprehensive laboratory work which has involved making laboratory analyses.

Special Personal Characteristics: Empathetic understanding of patients of a State correctional facility; willingness to work in a State correctional facility; emotional stability; patience; tact; alertness; and keenness of observation; and color vision adequate to successfully perform the essential functions of the job.

Special Physical Characteristics: Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility and endurance to perform during stressful (physical, mental and emotion) situations encountered on the job without compromising their health and wellbeing or that of their fellow employees or that of inmates/youthful offenders.

Assignments may include sole responsibility for the supervision in inmates/youthful offenders and/or protection of personal and real property.

EXAMINATION PLAN

This examination will consist of a Qualifications Appraisal Interview only. The interview will include a number of predetermined job-related questions. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. CANDIDATES WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.

Qualifications Appraisal -- Weighted 100.00%

Scope:

Emphasis in the examination will be on measuring competitively, relative to job demands, each candidate's:

EXAMINATION PLAN (CONT'D)

A. Knowledge of:

Principles and practices of clinical laboratory work in such areas as blood banking, chemistry, hematology, immunology and microbiology and the use and care of laboratory equipment

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- 2. Preparation, monitoring and staining of specimens
- 3. 4. Serological, bacteriological and biochemical tests and analyses
- Theoretical knowledge of procedures and application of use
- 5 Normal values as applied to patients results
- The roles and relationships of practitioners in the health care services 6.
- Current State and Federal regulations 7.
- Licensing requirements, literature and advancements in the clinical laboratory field 8.

B. Skill in:

- Preparing, mounting and staining specimens 1.
- 2. Reading tests and recognizing the normal and abnormal
- 3. Setting up laboratory equipment
- 4. Making quick and accurate serological, bacteriological and biochemical tests and analyses

C. Ability to:

- Follow directions 1.
- Communicate effectively 2.
- 3. Work cooperatively with other health care staff
- Exercise independent judgment and responsibility with minimal technical supervision

If conditions warrant, this examination may consist solely of an evaluation of each candidate's experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience relevant to the "Minimum Qualifications" shown on this announcement. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.

ELIGIBLE LIST INFORMATION

A separate eligible list will be established to fill vacancies for each of the institution(s) on the attached listing. Names of successful candidates are merged into the list(s) in order of final scores, regardless of date. Eligibility expires 12 months after establishment, unless the needs of the service and conditions of the list(s) warrant a change in this period.

POSITION DESCRIPTION AND LOCATION(S)

A Senior Clinical Laboratory Technologist, Correctional Facility, is the advanced journey level in this series and under direction, is in charge of an performs technical work in a small clinical laboratory or may also work in a large clinical laboratory under direction of s Supervising Clinical Laboratory Technologist and placed in charge of a specialized laboratory unit or as general assistant tot the supervisor and gives technical direction to other technologists and assistants, and performs technical work in a clinical laboratory in a state correctional facility; performs specimen collection (venipuncture), handling and preparation; performs routine cleaning, maintenance, calibration and troubleshooting of equipment and instruments; analyses quality control data, makes judgments concerning the results and takes appropriate action to maintain accuracy and precision; performs and interprets a variety of microscopic, bacteriologic and immunologic assays required for the diagnosis of infectious diseases, uses a variety of manual and automated assay procedures to perform analysis in Blood Bank (immunologic), chemistry, microbiology, hematology and serology, by examinations of media, and controls and stocks solutions as needed, answers inquiries regarding test results, methodology, test specificity and sensitivity, and specific factors which can influence test results; maintains documentation of quality control, parallel testing instrument maintenance, problems and resolutions and patient results; maintains order and supervises the conduct of inmates/youth offenders; prevents escapes or the injury by persons committed to the Department of Corrections and Rehabilitation to themselves or to others, maintains security of working areas and work materials, inspects premises and searches inmates/youthful offenders for contraband, such as weapons or illegal drugs, participates in continuing educations sufficient to maintain license and to do other related work.

Position(s) exist with the institution(s) on the attached listing with the Department of Corrections and Rehabilitation.

SPECIAL TESTING ARRANGEMENTS

If you have a disability and need special testing arrangements, mark the appropriate box on the "Examination Application." You will be contacted to make specific arrangements.

VETERANS POINTS/ **CAREER CREDITS**

Career credits will be granted in this examination. Veteran's Preference Points will not be granted in this examination since it does not qualify as an entrance examination under the law.

GENERAL INFORMATION

Career Credits: California law allows the granting of career credits in Open, Nonpromotional examinations. Career credits are three points added to the final qualifying score of each competitor who is a state employee with permanent civil service status or employees who have a mandatory right of reinstatement to such a position; or a full-time exempt employee with 12 months consecutive service; or individuals who have served one full year in or are a graduate of the California Conservation Corps (CCC) (eligibility expires 24 months after graduation from the CCC). Effective January 1, 1983, AB 3325 (1982) eliminated career credits for classes designated by DPA as managerial.

The Department of Corrections and Rehabilitation reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

Examination Locations: If this examination requires a written test and/or oral interview, they will be scheduled throughout the State at the correctional institutions and/or parole regions. However, locations of the written test and/or oral interview may be limited or extended as conditions warrant.

SENIOR CLINICAL LABORATORY TECHNOLOGIST, CORRECTIONAL FACILITY/6CEAK/9348 EXAMINATION INFORMATION CONTINUED

Eligible Lists: Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multidepartmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

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General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, an investigation may be made of employment records and personal history.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CDCR TESTING INFORMATION CALL (916) 322-2545

California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929 www.cdcr.ca.gov

THIS CANCELS AND SUPERSEDES ALL PREVIOUSLY ISSUED BULLETINS

Sr. Clinical Lab Tech.doc/a:/dc Rev. 3/1/06

Senior Clinical Laboratory Technologist, Correctional Facilities

AVENAL STATE PRISON P.O. BOX 8 #1 Kings Way Avenal, CA 93204 (559) 386-0587 EXT. 5082

TDD: (800) 735-2922

CALIFORNIA CORRECTIONAL INSTITUTION

P.O. BOX 1031 24900 Highway 202 Tehachapi, CA 93581 (661) 822-4402 EXT. 4223 TDD: (800) 735-2922

SIERRA CONSERVATION CENTER P.O. BOX 497

5100 O'Byrnes Ferry Road

Jamestown, CA 95327 (209) 984-5291 EXT. 5137 TDD: (800) 735-2922

P.O. BOX 128 14901 Central Avenue

TDD: (800) 735-2922

Chino, CA 91710 (909) 597-1821 EXT. 4440

VALLEY STATE PRISON FOR WOMEN

P.O. BOX 99 21633 Avenue 24 Chowchilla, CA 93610-0099 (559) 665-6100 EXT. 5603 TDD: (800) 735-2922

CALIFORNIA STATE PRISON, SACRAMENTO

P.O. BOX 290010 Represa, CA 95671-0010 (916) 985-8610 EXT. 5336 TDD: (800) 735-2922

CALIFORNIA STATE PRISON, SAN QUENTIN San Quentin, CA 94964-1086

(415) 454-1460 EXT. 5021 TDD: (800) 735-2922

P O BOX 4000

CALIFORNIA INSTITUTION FOR WOMEN

CALIFORNIA INSTITUTION FOR MEN

P.O. Box 6000

Corona, CA 92878-6000 16756 Chino-Corona Road Corona, CA 92880-9508 (909) 597-1771 EXT. 5530 TDD: (800) 735-2922

CALIFORNIA MEDICAL FACILITY

P.O. Box 2000 1600 California Drive Vacaville, CA 95696-2000 (707) 453-7082 TDD: (800) 735-2922

CALIFORNIA MEN'S COLONY

P.O. Box 8101 Highway 1

San Luis Obispo, CA 93409-8101 (805) 547-7900 EXT. 7943 TDD: (800) 735-2922

CALIFORNIA REHABILITATION CENTER

P.O. BOX 1841 5th and Western Norco, CA 92860 (951) 273-2945 TDD: (800) 735-2922

CALIFORNIA STATE PRISON, CORCORAN P.O. BOX 8800

4001 King Avenue Corcoran, CA 93212-8309 (559) 992-8800 EXT. 5009 TDD: (800) 735-2922

SUBSTANCE ABUSE TREATMENT FACILITY & STATE PRISON at CORCORAN

P.O. BOX 7100 900 Quebec Avenue Corcoran, CA 93212-7100 (559) 992-7100 EXT. 5646 TDD: (800) 735-2922

CALIFORNIA STATE PRISON, SOLANO

2100 Peabody Road Vacaville, CA 95696-4000 (707) 451-0182 EXT. 5557 TDD: (800) 735-2922

CALIPATRIA STATE PRISON

P.O. BOX 5001 7018 Blair Road Calipatria, CA 92233 (760) 348-7000 EXT. 5229 TDD: (800) 735-2922

CENTINELA STATE PRISON

P.O. BOX 731 2302 Brown Road Imperial, CA 92251 (760) 337-7900 EXT. 5218 TDD: (800) 735-2922

CENTRAL CALIFORNIA WOMEN'S FACILITY P.O. BOX 1501

23370 Road 22

Chowchilla, CA 93610-1501 (559) 665-5531 EXT. 5041 TDD: (800) 735-2922

CHUCKAWALLA VALLEY STATE PRISON

P.O. BOX 2289 Blythe, CA 92226 19025 Wiley's Well Road Blythe, CA 92225 (760) 922-5300 EXT. 5202 TDD: (800) 735-2922

CORRECTIONAL TRAINING FACILITY P.O. BOX 686 Highway 101 North Soledad, CA 93960-0686 (831) 678-3951 EXT. 4570 TDD: (800) 735-2922

YOUTH CORRECTIONAL FACILITY 201 Waterman Road

lone, CA 95640 (209) 274-8000. (PLEASE NOTE: MULE CREEK

ADMINISTERS THE DELEGATED EXAMINATIONS FOR THE YOUTH CORRECTIONAL FACILITY) **DEUEL VOCATIONAL INSTITUTION**

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P.O. BOX 400 23500 Kasson Road Tracy, CA 95378-0400 (209) 835-4141 EXT. 5635 TDD: (800) 735-2922

FOI SOM STATE PRISON

P.O. BOX 910 300 Prison Road FOLSOM, CA 95763 (916) 985-2561 EXT. 4785 TDD: (800) 735-2922

HIGH DESERT STATE PRISON P.O. BOX 270220

Susanville, CA 96127-0220 475-750 Rice Canyon Road Susanville, CA 96130 (530) 251-5100 EXT. 5634 TDD: (800) 735-2922

(PLEASE NOTE: THIS INSTITUTION ADMINISTERS DELEGATED EXAMINATIONS FOR CALIFORNIA CORRECTIONAL CENTER)

IRONWOOD STATE PRISON P.O. Box 2229 19005 Wiley's Well Road Blythe, CA 92226 (760) 921-3000 EXT. 5403 TDD: (800) 735-2922

KERN VALLEY STATE PRISON

P.O. Box 6000 3000 West Cecil Avenue Delano, CA 93216 (661) 721-9488 EXT. 5606 TDD: (800) 735-2922

MULE CREEK STATE PRISON

P.O. Box 409099 4001 Highway 104 Ione, CA 95640 (209) 274-4911 EXT. 5261 TDD: (800) 735-2922

NORTH KERN STATE PRISON

P.O. Box 5007 2737 West Cecil Avenue Delano, CA 93216-5007 (661) 721-2345 EXT. 5325 TDD: (800) 735-2922

PELICAN BAY STATE PRISON

P.O. BOX 7200 5905 Lake Earl Drive Crescent City, CA 95532-7200 (707) 465-9028 TDD: (800) 735-2922

PLEASANT VALLEY STATE PRISON P.O. BOX 8506

24863 West Jayne Avenue Coalinga, CA 93210-1135 (559) 935-4966 TDD: (800) 735-2922